



FORWARD PLAN

14 July 2014 - 14 November 2014

Produced By:

**Democratic Services
City of York Council
West Offices
York
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CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

CABINET FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

ITEM	PAGE NO
2013 Tenant Satisfaction Survey Results	8
2013/14 Tenant & Leaseholder Annual Report	18
*A Congestion Commission for York	57
A Draft Framework for York's Third Air Quality Action Plan (AQAP) 2014 to 2020.	20
Allocations Policy and Application Form for City of York Council's Gypsy Roma and Travellers Sites	6
Applications for Community Right to Bid under the Localisms Act 2011.	14
Burdyke Avenue Improvement Scheme	39
Community Stadium & City Leisure Facilities	55
EU Service Directive - Tacit Authorisation	47
Homeless Review 2013-14	10
Housebuilding Statistics for York 2013/14	51
Lendal Bridge and Traffic Penalty Tribunal	29
National Service Plans for Environmental Health	16
Proposed expansion of Fulford Secondary School	66
Proposed University Road Pedestrian Crossing Improvements and Cycle Route	37
*Public Protection's fees for operating Primary Authority Partnerships	12
Review of the Accreditation Scheme	45
Review of the Housing Revenue Account Business Plan	53
Revised Business Rate Discount Policy	35
York - Fairtrade City	31
*York Equality Scheme	64

ITEM	PAGE NO
York Flood Risk Management Strategy	59
York Guildhall and Riverside creating a Digital Media and Arts Centre	61

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/07/14 and 31/07/14 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Allocations Policy and Application Form for City of York Council's Gypsy Roma and Travellers Sites

Description: Purpose of Report: To seek approval of the revised and updated Allocations Policy and Application Form, in order to allocate pitches across the Council's three sites fairly and consistently. The Cabinet Member is asked to approve the updated draft policy and application form to be implemented forthwith.

This decision will now be made during July as further clarification is required.

Wards Affected: Hull Road Ward; Osbaldwick Ward; Skelton, Rawcliffe & Clifton Without Ward

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Homes & Safer Communities
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Kate Grandfield, Strategy and Enabling Manager

kate.grandfield@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author Kate Grandfield on 01904 554076 or kate.grandfield@york.gov.uk

Process: Contact Report Author Kate Grandfield

Consultees: York Travellers Trust. Applicants on the York Travellers site waiting list.

Background

Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/07/14 and 31/07/14 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: 2013 Tenant Satisfaction Survey Results

Description: Purpose of Report: To provide the results of the 2013 Tenant Satisfaction Survey.

The Cabinet Member is asked to: a) Consider and accept the results of the 2013 Satisfaction Survey b) Agree to run a comparable Tenant Satisfaction Survey in 2014 c) Agree the options in paragraph 41 should be explored to increase the response rate from younger tenants.

This decision will now be made in July as further work is required.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Jo Harrison, Service Development Manager

jo.harrison@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author Jo Harrison on jo.harrison@york.gov.uk, Tel 01904 554340

Process: Contact Report Author

Consultees: Contact Report Author

**Background
Documents:**

Call-In

If this item is called-in, it will be considered by 15/09/14
the Corporate and Scrutiny Management
Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/07/14 and 31/07/14 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Homeless Review 2013-14

Description: Purpose of Report: To advise the Cabinet Member of achievements and issues in service in 2013-14 and to agree targets for 2014-15.

The Cabinet Member is asked to agree targets for 2014-15.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Becky Ward, Service Manager

becky.ward@york.gov.uk

Implications: Equalities, Financial, Legal

Level of Risk: 09-15 Constant monitoring required **Reason Key:**

Making Representations: Contact Report Author - Becky Ward - 01904 55 4040 becky.ward@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/07/14 and 31/07/14
Keyword: Business and industry; People and organisations; Employment, jobs and careers; Budget; Legal; Crime & Disorder

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Public Protection's fees for operating Primary Authority Partnerships

Description: Purpose of Report: To seek Cabinet Member approval for the fees charged by Public Protection's trading standards, environmental health and licensing services for entering into Primary Authority Partnerships.

Cabinet Member is asked to acknowledge the work that offers have undertaken to explore opportunities to enter into Primary Authority Partnerships and adopt a fee structure based upon 'cost recovery'.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact: Matthew Boxall

Details: matthew.boxall@york.gov.uk

Implications: C&C, Financial, Legal

Level of Risk: 01-03 Acceptable
Reason Key:

Making Representations: Contact Report Author Matthew Boxall: matthew.boxall@york.gov.uk 01904 551528

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Finance & Performance

Meeting Date: 17/07/14

Keyword: Be significant in terms of its effects on communities; Life in the community

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Applications for Community Right to Bid under the Localisms Act 2011.

Description: Purpose of Report: This report presents applications to list The Mitre Public House, Rawcliffe and The Fox Inn as assets of community value.

The Cabinet Member is asked to decide whether the above two public houses should be added to the list of assets of community value.

Wards Affected: Holgate Ward; Skelton, Rawcliffe & Clifton Without Ward

Report Writer: Tim Bradley **Deadline for Report:** 03/07/14

Lead Member: Councillor Dafydd Williams
Lead Director: Director of Customer & Business Support Services
Contact Details: Tim Bradley

Implications: Legal

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author - Tim Bradley on tim.bradley@york.gov.uk or 01904 55 3355

Process: Contact Report Author

Consultees: Capital and Asset Board

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/08/14 and 30/08/14
Keyword: Be significant in terms of its effects on communities; Health, well-being and care; Leisure and culture; Business and industry; Employment, jobs and careers; Health

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: National Service Plans for Environmental Health

Description: Purpose of Report: To inform the Cabinet Member of the service plans for food law enforcement and health and safety law which are produced on an annual basis in response to national requirements.

The Cabinet Member is asked to approve these plans.

This decision has been deferred until August as further work is required.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Sean Suckling

sean.suckling@york.gov.uk

Implications: C&C, Equalities, Legal

Level of Risk: 04-08 Regular monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author Sean Suckling - 01904 551599 sean.suckling@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/08/14 and 31/08/14 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: 2013/14 Tenant & Leaseholder Annual Report

Description: Purpose of Report: To meet the HCA regulatory requirement to provide tenants and leaseholders with performance information on their housing service.

The Cabinet Member is asked to approve the 2013/14 Tenant and Leaseholder Annual Report for printing and distribution with the September edition of Streets Ahead.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Jo Harrison, Service Development Manager

jo.harrison@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author Jo Harrison, Tel 554340, email: jo.harrison@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Cabinet Member for Environmental Services, Planning & Sustainability

Meeting Date: Between 01/08/14 and 31/08/14 **Keyword:** Be significant in terms of its effects on communities; Environment; Health

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: A Draft Framework for York's Third Air Quality Action Plan (AQAP) 2014 to 2020.

Description: Purpose of Report: To present a draft framework for York's third Air Quality Action Plan (AQAP3), the main delivery plan for measures in the Low Emission Strategy (LES). The report takes into account the findings and recommendations of the York LEZ study, the York anti-idling study and the York electric bus study. Central to the proposed framework is the concept of a 'Clean Air Zone (CAZ)' where bus emissions will be regulated, based on their frequency.

The Cabinet Member is asked to approve the development of a CAZ and the wider framework for AQAP3.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Transport, Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Elizabeth Bates, Mike Southcombe

elizabeth.bates@york.gov.uk,
mike.southcombe@york.gov.uk

Implications Highways, M&C

Level of Risk: 21-25 Register **Reason** It is significant in terms

as corporate risk **Key:** of its effect on communities

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport

Meeting Date: Between 01/09/14 and 30/09/14 **Keyword:** Legal

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: EU Service Directive - Tacit Authorisation

Description: Purpose of Report: For the Council to implement the requirements of the EU Service Directive. The Cabinet Member is asked to approve the Council implementation of the EU Service Directive.

Due to the recent change in Cabinet Member responsibilities, this decision will now be taken during May.

This decision will now be made during June to allow for amendments to the report.

This decision will now be made during July as further work is required.

This decision will now be made during September as further work is required to understand the impact.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Transport
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Lesley Cooke
lesley.cooke@york.gov.uk

Implications: Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author - Lesley Cooke on Tel: 01904 551515 lesley.cooke@york.gov.uk

Process: Contact Report Author Lesley Cooke

Consultees: Contact Report Author Lesley Cooke

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/09/14

Keyword: Housing

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Review of the Housing Revenue Account Business Plan

Description: Purpose of Report: To review the Housing Revenue Account Business Plan.

Members are asked to approve the changes to the Business Plan.

This item will now be considered at the April Cabinet to allow officers more time to produce the report.

This item has been deferred to July 2014 to allow time for further consultation including undertaking a peer review with Darlington Borough Council.

This decision will now be taken by Cabinet at their meeting in September in order to allow time to conclude work on the financial appraisal.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Tom Brittain, Housing Operations Manager - City Team
tom.brittain@york.gov.uk

Implications: Financial, ITT, Property

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author
Tom Brittain, 01904 551262

tom.brittain@york.gov.uk

Process: Contact Report Author Tom Brittain:
tom.brittain@york.gov.uk or 01904 551262

Consultees:

**Background
Documents:**

Call-In

If this item is called-in, it will be considered by 15/09/14
the Corporate and Scrutiny Management
Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/09/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Education and skills; Leisure and culture; Life in the community; Science, technology and innovation; Business and industry; People and organisations; Economics and finance; Information and communication; Government, politics and public administration; Employment, jobs and careers; Budget; Legal; Property; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Guildhall and Riverside creating a Digital Media and Arts Centre

Description: Purpose of Report: To ask Cabinet to approve the procurement of a commercial partner to facilitate the creation of a digital media and arts centre in the Guildhall complex.

Members are asked to note the progress made in developing the project to date, following cabinet approval of the development fund 16 July 2013, and to approve the procurement of a commercial partner to work alongside the council in further developing and delivering the project.

This item has been slipped to the July Cabinet to allow further discussions in respect of the development and delivery of the project.

This item has been slipped to the September Cabinet to

allow further work and discussions on the proposals.

Wards Affected: All Wards

Report Writer: David Warburton **Deadline for Report:** 20/08/14

Lead Member: Councillor Dafydd Williams
Lead Director: Director of Customer & Business Support Services
Contact Details: David Warburton
david.warburton@york.gov.uk

Implications Financial, ITT, Legal, M&C, Planning, Property

Level of Risk: 16-20 Action plan required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision

e.g. the award of a contract.

Making Representations: Contact Report Author David Warburton on david.warburton@york.gov.uk or 01904 551312

Process: Cabinet - Contact Report Author David Warburton

Consultees: Project partners / business community

Background Documents: York Guildhall and Riverside creating a Digital Media and Arts Centre

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 05/08/14

Keyword: Be significant in terms of its effects on communities;
Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Lendal Bridge and Traffic Penalty Tribunal

Description: Purpose of Report: To inform the Cabinet in relation to ongoing reviews of traffic penalty tribunal decisions.

Cabinet are asked to make a decision in relation to the ongoing reviews of traffic penalty tribunal decisions.

This decision will now be taken by Cabinet on 5 August 2014 in order to facilitate payments being made as early as possible.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Leader & Economic Development

Lead Director: Director of City & Environmental Services

Contact Details: Neil Ferris, Assistant Director for Transport, Highways and Fleet

neil.ferris@york.gov.uk

Implications: Legal

Level of Risk: 01-03 Acceptable

Reason Key:

It is significant in terms of its effect on communities

Making Representations:

Contact Report Author Neil Ferris on neil.ferris@york.gov.uk, Tel: 01904 551448

Process: Contact Report Author

Consultees:

Background Documents: Lendal Bridge and Traffic Penalty Tribunal

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 05/08/14

Keyword: Be significant in terms of its effects on communities; Life in the community; Business and industry; Information and communication; Education

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: York - Fairtrade City

Description: Purpose of Report: To advise Cabinet Members regarding recent progress made under the York Fairtrade City initiative and to engage in debate about how the Council and its partners could increase support and promotion for the scheme.

Members are asked to note progress highlighted against the current Fairtrade Action plan and engage in debate about how the Council and its partners could increase support and promotion for the scheme.

This item has been deferred to the July meeting in order to allow further consideration of the financial implications of recommendations.

This item has been deferred to the September meeting to allow consideration of the financial considerations of being a Fairtrade City.

An additional meeting of Cabinet has been convened for 5 August. By bringing forward this item there is a more equitable distribution of business.

Wards Affected: All Wards

Report Writer: Stewart Halliday **Deadline for Report:** 23/07/14

Lead Member: Cabinet Member for Health & Community Engagement

Lead Director: Director of Communities & Neighbourhoods
Contact Stewart Halliday
Details: stewart.halliday@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact report author Stewart Halliday
01904 553402 stewart.halliday@york.gov.uk

Process: Contact Report Author Stewart Halliday

Consultees: Contact Report Author Stewart Halliday

Background Documents: York - Fairtrade City

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/09/14

Keyword: Housing

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Review of the Housing Revenue Account Business Plan

Description: Purpose of Report: To review the Housing Revenue Account Business Plan.

Members are asked to approve the changes to the Business Plan.

This item will now be considered at the April Cabinet to allow officers more time to produce the report.

This item has been deferred to July 2014 to allow time for further consultation including undertaking a peer review with Darlington Borough Council.

This decision will now be taken by Cabinet at their meeting in September in order to allow time to conclude work on the financial appraisal.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Tom Brittain, Housing Operations Manager - City Team
tom.brittain@york.gov.uk

Implications: Financial, ITT, Property

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author
Tom Brittain, 01904 551262

tom.brittain@york.gov.uk

Process:

Contact Report Author Tom Brittain:
tom.brittain@york.gov.uk or 01904 551262

Consultees:

Background

Documents:

Call-In

If this item is called-in, it will be considered by 15/09/14
the Corporate and Scrutiny Management
Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 05/08/14

Keyword: Business and industry

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Revised Business Rate Discount Policy

Description: Purpose of Report: To present a revised Business Rate Discount Policy providing a greater incentive to reoccupy vacant commercial premises.

Members are asked to consider and approve the revised policy.

An additional meeting of Cabinet has been convened for 5 August. By bringing forward this item there is a more equitable distribution of business.

Wards Affected: All Wards

Report Writer: David Walker **Deadline for Report:** 23/07/14

Lead Member: Cabinet Member for Finance & Performance
Lead Director: Director of Customer & Business Support Services
Contact Details: David Walker

david.walker@york.gov.uk

Implications: Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author David Walker on 01904 552261 or david.walker@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background: Revised Business Rate Discount Policy

Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport

Meeting Date: 07/08/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Proposed University Road Pedestrian Crossing Improvements and Cycle Route

Description: Purpose of Report: The report will discuss the outcome of detailed design work and public consultation on proposals to improve facilities for pedestrians crossing University Road by the implementation of a number of safety measures, including a 20mph zone with speed cushions and speed table crossing points. The scheme will also consist of an off road shared cycle/pedestrian route alongside University Road between the Siwards Way and Innovation Way roundabouts.

Cabinet Member is asked to: Approve the scheme subject to revisions that are recommended following public consultation feedback and detailed design. The Cabinet Member will also be asked to authorise the making of a Traffic Regulation Order covering the proposed 20mph zone.

Wards Affected: Heslington Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport
Lead Director: Director of City & Environmental Services
Contact Details: Mike Durkin

mike.durkin@york.gov.uk

Implications: Financial, Highways, Legal

Level of Risk: 09-15 Constant monitoring required

Reason Key:

**Making
Representations:**

Please contact report author Mike Durkin on
mike.durkin@york.gov.uk or 01904 553459

Process: Please contact report author.

Consultees: Please contact report author.

**Background
Documents:**

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport

Meeting Date: 07/08/14

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Burdyke Avenue Improvement Scheme

Description: Purpose of Report: The report will note the receipt of a petition relating to the conflict on Burdyke Avenue between on-street parking and passing traffic, particularly buses. The report will put forward possible solutions, and seek to get an improvement scheme included in the Transport Capital Programme for 2014/15.

Cabinet Member is asked to:

(i) Approve a scheme on Burdyke Avenue be added to the 2014/15 capital programme, with the intention that such a scheme is delivered during this financial year.

(ii) Approve that feasibility and design work can be undertaken for a scheme to improve conditions, with a view to consulting residents about a potential scheme.

(iii) Request a further report back in October, at which design options can be discussed and an appropriate implementation plan with a view to delivering the measure before the end of the 2014/2015 financial year.

Wards Affected: Clifton Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport

Lead Director: Director of City & Environmental Services

Contact Details: Julian Ridge

julian.ridge@york.gov.uk

Implications Equalities,Highways

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Please contact report author Julian Ridge on julian.ridge@york.gov.uk or 01904 552435

Process: Please contact report author.

Consultees: Please contact report author.

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/09/14

Keyword: Housing

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Review of the Housing Revenue Account Business Plan

Description: Purpose of Report: To review the Housing Revenue Account Business Plan.

Members are asked to approve the changes to the Business Plan.

This item will now be considered at the April Cabinet to allow officers more time to produce the report.

This item has been deferred to July 2014 to allow time for further consultation including undertaking a peer review with Darlington Borough Council.

This decision will now be taken by Cabinet at their meeting in September in order to allow time to conclude work on the financial appraisal.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Tom Brittain, Housing Operations Manager - City Team
tom.brittain@york.gov.uk

Implications: Financial, ITT, Property

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author
Tom Brittain, 01904 551262

tom.brittain@york.gov.uk

Process: Contact Report Author Tom Brittain:
tom.brittain@york.gov.uk or
01904 551262

Consultees:

**Background
Documents:**

Call-In

If this item is called-in, it will be considered by 15/09/14
the Corporate and Scrutiny Management
Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/09/14

Keyword: Be significant in terms of its effects on communities; Education and skills; Health, well-being and care; Leisure and culture; Life in the community; Science, technology and innovation; People and organisations; Employment, jobs and careers; Budget; Legal; Property; Audit

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Community Stadium & City Leisure Facilities

Description: Purpose of Report: To inform Members of the outcome of the procurement process, the appointment of a preferred bidder and seek necessary authority to proceed with the project.

Members are asked to note progress and appointment of preferred bidder, risks associated going forward and budget implications.

Members are also asked to agree the proposals as outlined in the officer recommendations of the report.

Wards Affected: Haxby & Wigginton Ward; Heslington Ward; Heworth Ward; Huntington & New Earswick Ward

Report Writer: Tim Atkins, Charlie Croft **Deadline for Report:** 18/08/14

Lead Member: Cabinet Member for Leisure, Culture & Tourism

Lead Director: Director of City & Environmental Services

Contact Details: Tim Atkins, Charlie Croft, Assistant Director

Communities and Culture

tim.atkins@york.gov.uk, charlie.croft@york.gov.uk

Implications All Implications

Level of Risk: 09-15 Constant monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations: Please contact the report author Tim Atkins on tim.atkins@york.gov.uk or 01904 551421

Process: Please contact the report author.

Consultees: Please contact the report author.

Background Documents: Community Stadium & City Leisure Facilities

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/09/14 and 30/09/14 **Keyword:** Be significant in terms of its effects on communities

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Review of the Accreditation Scheme

Description: Purpose of Report: To update the Cabinet Member about the progress of Yorproperty, the voluntary accreditation scheme since introduction in December 2013.

The Cabinet Member is asked to consider the next steps to ensure that standards continue to be improved in the private rented sector.

The Cabinet Member is also asked to acknowledge the success of the scheme to date and to consider and agree the next steps.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Ruth Abbott, Jeremy Smawfield

jeremy.smawfield@york.gov.uk

Implications: C&C

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author - Ruth Abbott, Tel 554092, email: ruth.abbott@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/09/14 and 30/09/14 **Keyword:** Legal

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: EU Service Directive - Tacit Authorisation

Description: Purpose of Report: For the Council to implement the requirements of the EU Service Directive. The Cabinet Member is asked to approve the Council implementation of the EU Service Directive.

Due to the recent change in Cabinet Member responsibilities, this decision will now be taken during May.

This decision will now be made during June to allow for amendments to the report.

This decision will now be made during July as further work is required.

This decision will now be made during September as further work is required to understand the impact.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Homes & Safer Communities, Cabinet Member for Transport

Lead Director: Director of Communities & Neighbourhoods

Contact: Lesley Cooke

Details: lesley.cooke@york.gov.uk

Implications: Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author - Lesley Cooke on Tel: 01904 551515 lesley.cooke@york.gov.uk

Process: Contact Report Author Lesley Cooke

Consultees: Contact Report Author Lesley Cooke

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/09/14

Keyword: Be significant in terms of its effects on communities; Leisure and culture; Life in the community; People and organisations; Information and communication; Employment, jobs and careers; Budget; Policy Framework; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Flood Risk Management Strategy

Description: Purpose of Report: The report presents the draft Flood Risk Management Strategy to Cabinet Members for comment and recommendations in advance of the production of the final report for external consultation.

Members are asked to: Review the strategy at Annex 1 of the report and provide comments and recommendations to inform and develop the draft strategy.

Wards Affected: All Wards

Report Writer: Steve Wragg **Deadline for Report:** 18/08/14

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Steve Wragg, Flood Risk Manager

Tel: 01904 553401
steve.wragg@york.gov.uk

Implications Financial, Legal, M&C, Planning

Level of Risk: 16-20 Action plan required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact report author Steve Wragg on steve.wragg@york.gov.uk or 01904 553401

Process: Please contact report author.

Consultees: Please contact report author.

Background Documents: York Flood Risk Management Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities, Cabinet Member for Environmental Services, Planning & Sustainability

Meeting Date: Between 01/09/14 and 30/09/14 **Keyword:** Be significant in terms of its effects on communities; Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Housebuilding Statistics for York 2013/14

Description: Purpose of Report: To update the Cabinet Members for Homes and Safer Communities and Environmental Services, Planning and Sustainability on key housebuilding statistics in York for the year 2013/14.

The Cabinet Members are asked to note the contents of the report.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Homes & Safer Communities, Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of Communities & Neighbourhoods, Director of City & Environmental Services

Contact Details: Paul Stamp
paul.stamp@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees:

**Background
Documents:**

Call-In

If this item is called-in, it will be considered by 15/09/14
the Corporate and Scrutiny Management
Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Housing

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Review of the Housing Revenue Account Business Plan

Description: Purpose of Report: To review the Housing Revenue Account Business Plan.

Members are asked to approve the changes to the Business Plan.

This item will now be considered at the April Cabinet to allow officers more time to produce the report.

This item has been deferred to July 2014 to allow time for further consultation including undertaking a peer review with Darlington Borough Council.

This decision will now be taken by Cabinet at their meeting in September in order to allow time to conclude work on the financial appraisal.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Tom Brittain, Housing Operations Manager - City Team

tom.brittain@york.gov.uk

Implications: Financial,ITT,Property

Level of Risk: 01-03 Acceptable **Reason Key:**

Making: Contact Report Author

Representations: Tom Brittain, 01904 551262
tom.brittain@york.gov.uk
Process: Contact Report Author Tom Brittain:
tom.brittain@york.gov.uk or 01904 551262

Consultees:

**Background
Documents:**

Call-In

If this item is called-in, it will be considered by 15/09/14
the Corporate and Scrutiny Management
Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Be significant in terms of its effects on communities; Education and skills; Health, well-being and care; Leisure and culture; Life in the community; Science, technology and innovation; People and organisations; Employment, jobs and careers; Budget; Legal; Property; Audit

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Community Stadium & City Leisure Facilities

Description: Purpose of Report: To inform Members of the outcome of the procurement process, the appointment of a preferred bidder and seek necessary authority to proceed with the project.

Members are asked to note progress and appointment of preferred bidder, risks associated going forward and budget implications.

Members are also asked to agree the proposals as outlined in the officer recommendations of the report.

Wards Affected: Haxby & Wigginton Ward; Heslington Ward; Heworth Ward; Huntington & New Earswick Ward

Report Writer: Tim Atkins, Charlie Croft **Deadline for Report:** 18/08/14

Lead Member: Cabinet Member for Leisure, Culture & Tourism
Lead Director: Director of City & Environmental Services

Contact Details: Tim Atkins, Charlie Croft, Assistant Director Communities and Culture

tim.atkins@york.gov.uk, charlie.croft@york.gov.uk

Implications All Implications

Level of Risk: 09-15 Constant monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations: Please contact the report author Tim Atkins on tim.atkins@york.gov.uk or 01904 551421

Process: Please contact the report author.

Consultees: Please contact the report author.

Background Documents: Community Stadium & City Leisure Facilities

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Be significant in terms of its effects on communities; Leisure and culture; Life in the community; Business and industry; People and organisations; Economics and finance; Policy Framework; Environment; Health

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: A Congestion Commission for York

Description: Purpose of Report: To establish a Congestion Commission for the City.

Members are asked to: Agree to establish an all-party Commission, with independent representation, to consider congestion issues in the City and make strategic recommendations on management and alleviation.

This item has been withdrawn because the original date was premature in bringing this report forward considering the background work required.

Wards Affected: All Wards

Report Writer: Sarah Tanburn, Neil Ferris **Deadline for Report:** 18/08/14

Lead Member: Cabinet Member for Transport

Lead Director: Director of City & Environmental Services

Contact Details: Sarah Tanburn, Neil Ferris, Assistant Director for Transport, Highways and Fleet

neil.ferris@york.gov.uk

Implications Financial,Highways

Level of Risk: 04-08 Regular monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations: Please contact report author Sarah Tanburn on sarah.tanburn@york.gov.uk or 01904 551330

Process: Please contact report author.

Consultees: Please contact report author.

Background Documents: A Congestion Commission for York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Be significant in terms of its effects on communities; Leisure and culture; Life in the community; People and organisations; Information and communication; Employment, jobs and careers; Budget; Policy Framework; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Flood Risk Management Strategy

Description: Purpose of Report: The report presents the draft Flood Risk Management Strategy to Cabinet Members for comment and recommendations in advance of the production of the final report for external consultation.

Members are asked to: Review the strategy at Annex 1 of the report and provide comments and recommendations to inform and develop the draft strategy.

Wards Affected: All Wards

Report Writer: Steve Wragg **Deadline for Report:** 18/08/14

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Steve Wragg, Flood Risk Manager

Tel: 01904 553401
steve.wragg@york.gov.uk

Implications Financial, Legal, M&C, Planning

Level of Risk: 16-20 Action plan required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact report author Steve Wragg on steve.wragg@york.gov.uk or 01904 553401

Process: Please contact report author.

Consultees: Please contact report author.

Background Documents: York Flood Risk Management Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 07/10/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Education and skills; Leisure and culture; Life in the community; Science, technology and innovation; Business and industry; People and organisations; Economics and finance; Information and communication; Government, politics and public administration; Employment, jobs and careers; Budget; Legal; Property; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Guildhall and Riverside creating a Digital Media and Arts Centre

Description: Purpose of Report: To ask Cabinet to approve the procurement of a commercial partner to facilitate the creation of a digital media and arts centre in the Guildhall complex.

Members are asked to note the progress made in developing the project to date, following cabinet approval of the development fund 16 July 2013, and to approve the procurement of a commercial partner to work alongside the council in further developing and delivering the project.

This item has been slipped to the July Cabinet to allow further discussions in respect of the development and delivery of the project.

This item has been slipped to the September Cabinet to

allow further work and discussions on the proposals.

This item has been deferred to the October Cabinet as officers are awaiting announcement from national funding body about award of grant in order to complete the financial analysis.

Wards Affected: All Wards

Report Writer: David Warburton **Deadline for Report:** 25/09/14

Lead Member: Councillor Dafydd Williams
Lead Director: Director of Customer & Business Support Services
Contact Details: David Warburton

david.warburton@york.gov.uk

Implications Financial,ITT,Legal,M&C,Planning,Property

Level of Risk: 16-20 Action plan required **Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key

decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author David Warburton on david.warburton@york.gov.uk or 01904 551312

Process: Cabinet - Contact Report Author David Warburton

Consultees: Project partners / business community

Background Documents: York Guildhall and Riverside creating a Digital Media and Arts Centre

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/12/14

Keyword: Be significant in terms of its effects on communities; Education and skills; Housing; Health, well-being and care; Leisure and culture; Life in the community; Economics and finance; Information and communication; Employment, jobs and careers; Policy Framework; Crime & Disorder; Education; Health; Adult Social Care

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Equality Scheme

Description: Purpose of Report: To inform Members of the priorities within the Single Equality Scheme. Members are asked to approve the Single Equality Scheme.

Following discussions with the Corporate and Scrutiny Management Committee this item has been moved to the December Cabinet to allow officers to consult with all the Scrutiny Committees.

Wards Affected: All Wards

Report Writer: Sharon Brown **Deadline for Report:** 18/11/14

Lead Member: Cabinet Member for Health & Community Engagement, Cabinet Member for Leisure, Culture & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Sharon Brown

sharon.brown@york.gov.uk

Implications Equalities

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author Sharon Brown
sharon.brown@york.gov.uk 01904 554362

Process: Contact Report Author

Consultees:

Background Documents: York Equality Scheme

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/12/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 07/10/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Property; Education

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Proposed expansion of Fulford Secondary School

Description: Purpose of Report: The report explains proposals to provide additional accommodation at Fulford School to meet catchment demand, and seeks approval for the capital expenditure.

Members will be asked to approve Basic Need capital investment over three years.

Wards Affected: Fulford Ward

Report Writer: Jake Wood **Deadline for Report:** 25/09/14

Lead Member: Cabinet Member for Education, Children & Young People

Lead Director: Director of Education, Skills & Children's Services
Contact Details: Jake Wood, Policy Officer, Mark Ellis

jake.wood@york.gov.uk, mark.ellis@york.gov.uk

Implications: Financial, Property

Level of Risk: 01-03 Acceptable **Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's

budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: By email to report author

Process: Included within presentation to York Education Partnership

Consultees: Discussions with Fulford School
Fulford School, inc governing body
Yorks Education Partnership

Background Documents: Proposed expansion of Fulford Secondary School

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14